

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

**BBA (SIM) (2018 Batch) (Sem.-3)**  
**HUMAN RESOURCE MANAGEMENT**

Subject Code : BBASM-301-18

M.Code : 76822

Time : 3 Hrs.

Max. Marks : 60

**INSTRUCTIONS TO CANDIDATES :**

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions each, carrying TEN marks each.
4. Student has to attempt any ONE question from each Sub-section.

**SECTION-A**

**1. Write briefly :**

- a) Training vs. Development
- b) Internal sources of Recruitment
- c) Job Enlargement
- d) Career Planning vs succession planning
- e) Separation
- f) Employee Ranking Method of Appraisal
- g) Rowan Plan
- h) Intelligence test
- i) Check List Method
- j) Steps in Human Resource Planning

## SECTION-B

### UNIT-I

2. What is Personnel Management? Discuss its significance to a modern organization.
3. Discuss the objectives and importance of Manpower planning in effective management of personnel.

### UNIT-II

4. What is the purpose of induction of new employee? Briefly state the contents of induction program.
5. Define Job enrichment and discuss its merits and demerits.

### UNIT-III

6. What do you mean by career planning? Explain the career planning process.
7. What does training include? Discuss the various types of training program.

### UNIT-IV

8. Explain the objectives and limitations of performance appraisal.
9. Discuss the concept of compensation. What factors affect compensation of employees in industrial organization?

**NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.**